

MEETING NOTICE

The next meeting of the Gunnison Valley Transportation Authority (RTA) will be:

March 11, 2011 at 8:00 a.m.
in the Commissioners Room
in the Gunnison County Courthouse
200 E. Virginia Ave., Gunnison, CO.

There will also be an informational conference call which is open to the public on March 10, 2011 at 8:00 a.m.

For copies of the agenda and minutes of previous meetings, or information about joining the conference call, please call Scott Truex at 970-275-0111.

Two or more County Commissioners may be in attendance at this meeting and/or conference call.

AGENDA
GUNNISON VALLEY TRANSPORTATION AUTHORITY
March 11, 2011
8:00 A.M. – GUNNISON COUNTY COURTHOUSE

- 8:00 A. INTRODUCTION
8:01 B. ADOPTION OF THE AGENDA – **motion & decision**
8:02 C. APPROVAL OF THE FEBRUARY 11, 2011 MINUTES – **motion & decision**
8:03 D. EXECUTIVE DIRECTOR’S FINANCIAL REPORT – Scott Truex
8:10 E. CORRESPONDENCE – Scott Truex
GENERAL RTA ISSUES
8:11 F-1. OLD BUSINESS
 1) Draft 2012 Budget Options – Scott Truex

8:45 G-1. NEW BUSINESS
 1) Tourism Association Update – Jane Chaney
 2) Citizen Advisory Committee Update – Jeff Moffett

AIR SERVICE ISSUES
8:55 F-2. OLD BUSINESS
 1) 2010-2011 air service program – Kent Myers
 2) Airport survey update – Kent Myers

G-2. NEW BUSINESS
 1)

GROUND TRANSPORTATION ISSUES
9:15 F-3. OLD BUSINESS
 1) Gunnison – CB service update – Scott Truex

9:20 G-3. NEW BUSINESS
 1)

9:21 H. COMMENTS FROM BOARD MEMBERS
9:25 I. PUBLIC COMMENT PERIOD
9:30 J. ADJOURNMENT

Next Meeting –April 8, 8:00 a.m. in Crested Butte

All times are approximate – the meeting may move more quickly or more slowly than indicated.

GUNNISON VALLEY TRANSPORTATION AUTHORITY

February 11, 2011 Meeting Minutes

Scott Truex, Executive Director
Kent Myers, Airplanners LLC
Paula Swenson, Gunnison County
Jonathan Houck, City of Gunnison
Bill Nesbitt, City of Gunnison
Chris Morgan, Town of Mt. Crested Butte
William Buck, Town of Mt. Crested Butte
Leah Williams, Town of Crested Butte

Several other community members were present in the audience including representatives from The Town of Mount Crested Butte, Crested Butte Mountain Resort, the Crested Butte – Mt. Crested Butte Chamber of Commerce, Alpine Express, Gunnison / Crested Butte Tourism Association, the public, and the RTA Citizens Advisory Committee

- A. INTRODUCTION – Jonathan Houck called the meeting to order at 8:07 a.m.
- B. ADOPTION OF THE AGENDA – Bill Nesbitt moved and Paula Swenson seconded to adopt the agenda as presented. Motion passed unanimously.
- C. APPROVAL OF THE JANUARY 14, 2011 MINUTES – Paula Swenson moved and Bill Nesbitt seconded to adopt the minutes as presented. Motion passed unanimously.
- D. EXECUTIVE DIRECTOR’S FINANCIAL REPORT – Scott Truex presented the final 2010 financial report to the board.
- E. CORRESPONDENCE – Scott Truex reported on request from a Western State College student regarding additional busses and stated that he would explain that this request would not be honored due to current policy. The board agreed that the policy should remain in place.

GENERAL RTA ISSUES

F-1. OLD BUSINESS – Draft 2012 Budget Options – Scott Truex explained different options in the packet and recommended Option 1b. Discussion was held on the size of aircraft and flexibility of airlines to bring in larger planes on Saturdays. Myers reported on increased load factors this season due to cutting number of seats. Moffett discussed CBMR group sales and how they reflect on size of aircraft especially on Saturdays. Moffett, Stone and Johnson urged keeping the number of seats the same as this year. Truex pointed out that number of seats were reduced this year and more tickets have been sold. The Board wants to stay in markets they are currently in, maintain seats, and grow the fund balance. Discussion was held on levels of bus service. It was agreed to continue this discussion at the next meeting

G-1. NEW BUSINESS

- 1) Tourism Association Update – Jane Chaney reported on current promotions. She then explained a possible contest for locals which would raise awareness of TA and RTA using Continental vouchers which were not used for previous contest. Policy is not to give vouchers to non-profits and Truex cautioned about setting a precedent. The Board decided not to hold the contest.

At this point in the meeting Jonathon Houck presented a plaque to Jim Starr for his eight years of service to the Board and Starr commended the Board for its work.

- 2) Citizen Advisory Committee Update – Jeff Moffett discussed the current voucher policy. Truex noted that the participation in the monthly conference call was declining.

AIR SERVICE ISSUES

F-2. OLD BUSINESS

- 1) 2010-2011 air service program – Kent Myers reported on load factors going up at American and United and pointed out we are headed in the right direction. Myers reported that he had contacted United regarding amending the summer, spring and fall schedules. Increasing frequency from Mid June to Labor may be a possibility but there will be no increases in fall hunting season. Myers pointed out the airlines need 90 days notice to increase the size of an aircraft for groups. Chris Morgan discussed next year's MRG caps.
- 2) Airport survey update – 200 surveys have been completed so far, but no surveys were performed in January. Jonathan Houck will contact Professor Mitchell and if necessary, he and Scott Truex will attend a class to stress the importance of the surveys to the RTA.

G-2. NEW BUSINESS

- 1) None

GROUND TRANSPORTATION ISSUES

F-3. OLD BUSINESS

- 1) Gunnison – CB service update – Scott Truex reported that ridership was down by 2/3ds in January. Stewart and crew doing great job. Bus #83 may need a new engine.

G-3. NEW BUSINESS

- 1) Spring Season Bus Schedule – Truex explained new schedule and recommended not to charge for spring, summer, and fall. Chris Morgan moved and Paula Swenson seconded a motion not to charge for spring, summer and fall. Motion passed unanimously. CB South POA will not be contributing funds for this service.

H. COMMENTS FROM BOARD MEMBERS -- Bill Nesbitt met with WSC regarding a missing check. The minutes of the SGA regarding the actual decision can't be found. Truex asked for direction on budget proposals for next meeting and the board decided that they had enough information at this time. Myers noted there will be fewer airline companies in the future. Leah Williams asked about CBMR putting in more money for caps next year. Myers reported on his summer conversation with United. Morgan discussed the history of caps. Houck, Chaney, Moffett and Myers all contributed to this discussion. Moffett proposed scheduling the March meeting later in the month. Houck decided to keep the March meeting as scheduled and maybe add a special meeting later in the month if necessary.

I. PUBLIC COMMENT PERIOD - None

J. ADJOURNMENT – The meeting was adjourned at 10:19 a.m.

Gunnison Valley Transportation Authority							
Financial Report - January, 2011							
				YTD	2011		2011
				Actual	Budget	Revisions	Projected
Beginning Fund Balance				\$ 330,683.32	\$ 320,000	\$ 10,683	\$ 330,683
Revenues:							
		Sales Tax		\$ -	\$ 864,000	\$ -	\$ 864,000
		Sales Tax - Clerk		\$ -	\$ 5,000	\$ -	\$ 5,000
		Earnings on Investments		\$ -	\$ 1,000	\$ -	\$ 1,000
		Financing Proceeds		\$ 260,000.00	\$ 260,000	\$ -	\$ 260,000
	5311 - A	FTA 5311 Admin Grant		\$ -	\$ 35,934	\$ -	\$ 35,934
	5311 - O	FTA 5311 Operating Grant		\$ -	\$ 99,440	\$ -	\$ 99,440
	5311 - O	Passenger Fares		\$ 10,407.27	\$ 22,320	\$ -	\$ 22,320
	Total Revenues			\$ 270,407.27	\$ 1,287,694	\$ -	\$ 1,287,694
Expenditures							
		Postage		\$ -	\$ 100	\$ -	\$ 100
		Photocopies		\$ -	\$ 100	\$ -	\$ 100
		Equipment Under \$4,000		\$ -	\$ 100	\$ -	\$ 100
		Travel - Transportation		\$ -	\$ 1,200	\$ -	\$ 1,200
		Travel - Meals		\$ -	\$ 1,200	\$ -	\$ 1,200
		Travel - Lodging		\$ -	\$ 1,200	\$ -	\$ 1,200
		Legal Services		\$ -	\$ 8,500	\$ -	\$ 8,500
		Contracted Temporary Help		\$ 52.50	\$ 2,400	\$ -	\$ 2,400
		Professional Services - Airplanners		\$ 11,200.00	\$ 73,200	\$ -	\$ 73,200
		State Fees		\$ -	\$ 12,720	\$ -	\$ 12,720
		Treasurer's Fees		\$ -	\$ 15,000	\$ -	\$ 15,000
		Advertising & Legal Notices		\$ 63.50	\$ 3,000	\$ -	\$ 3,000
		Dues & Memberships		\$ 3,143.50	\$ 3,500	\$ -	\$ 3,500
		Auditing		\$ -	\$ 2,273	\$ -	\$ 2,273
		Insurance & Bonds		\$ 3,238.00	\$ 3,300	\$ -	\$ 3,300
		Principle Payment		\$ -	\$ 260,000	\$ -	\$ 260,000
		Interest Payments		\$ 1,079.72	\$ 9,000	\$ -	\$ 9,000
		Bank Fees		\$ 1,500.00	\$ 1,500	\$ -	\$ 1,500
		Investment Commissions/Fees		\$ -	\$ 27	\$ -	\$ 27
		Transfer to General Fund		\$ 1,911.42	\$ 22,937	\$ -	\$ 22,937
		Airline Guarantees		\$ 175,000.00	\$ 325,000	\$ -	\$ 325,000
		Ground Transportation - Denver		\$ -	\$ 42,750	\$ -	\$ 42,750
	5311 - A	Management Services - Truex		\$ 11,200.00	\$ 67,200	\$ -	\$ 67,200
	5311 - O	Diesel Fuel		\$ 6,944.14	\$ 52,600	\$ -	\$ 52,600
	5311 - O	Repair & Maintenance - Vehicles		\$ 2,194.22	\$ 80,000	\$ -	\$ 80,000
	5311 - O	Purchased Transportation Services		\$ 28,842.00	\$ 236,120	\$ -	\$ 236,120
	Total Expenditures			\$ 246,369.00	\$ 1,224,927	\$ -	\$ 1,224,927
Ending Fund Balance				\$ 354,722	\$ 382,767		\$ 393,450
Amount Due on Loan				\$ 260,000	\$ -		\$ -
Capital Reserve				\$ 110,000	\$ 110,000		\$ 110,000
Unrestricted Fund Balance				\$ (15,278)	\$ 272,767		\$ 283,450
Report shows posted revenues through December & expenditures through January							
Report prepared by Scott Truex with information from the County Finance department on February 24, 2011							

Ridership on the RTA Gunnison - Crested Butte Route										Riders	
						Riders	Riders	Riders	Bus Trips	per trip	Total
Year	Month	Riders	Bus Trips	Miles	Days	per trip	per day	Last Year	Last Year	Last Year	Riders Change
2010	December	5,650	374	11,968	31	15.11	182.3	13,412	627	21.39	(7,762)
2011	January	5,187	372	11,904	31	13.94	167.3	15,050	644	23.37	(9,863)
2011	February	4,812	336	10,752	28	14.32	171.9	13,446	574	23.43	(8,634)
Total		15,649	1,082	34,624	90	14.46	173.9	41,908	1,845	22.71	(26,259)

Alpine Express - 2011 RTA Bus Boardings by Bus Stop													
Month	# of days	Total	Riders	Riders	Total	Riders	Riders	Riders	Riders	Total	CB South	%	
		Northbound	Off at	On at	Southbound	On in	On in	Off at	On at				
		Riders	Cement Cr.	Cement Cr.	Riders	Mt. CB	C.B.	Cement Cr.	Cement Cr.	Riders	Riders		
December	31	2999	61	167	2651	2056	548	57	55	5,650	340	6.02%	
January	31	2743	18	8	2444	1833	572	42	37	5,187	105	2.02%	
February	28	2576	11	27	2236	1692	520	42	21	4,812	101	2.10%	
Total	90	8,318	90	202	7,331	5,581	1,640	141	113	15,649	546	3.49%	

Alpine Express RTA Riders by Time For Winter 2010 - 2011					
		December	January	February	Winter
	# of days	31	31	28	90
Leg		# of pax	# of pax	# of pax	# of pax
6:45am GUN to CB		998	853	779	2630
7:45am GUN to CB		779	629	662	2070
10:45am GUN to CB		651	692	557	1900
2:45pm GUN to CB		164	200	203	567
4:00pm GUN to CB		226	195	186	607
7:00pm GUN to CB		181	174	189	544
8:00am CB to GUN		156	188	193	537
9:00am CB to GUN		99	138	115	352
12:00pm CB to GUN		424	382	341	1147
4:15pm CB to GUN		1048	868	811	2727
5:15pm CB to GUN		700	660	595	1955
8:15pm CB to GUN		224	208	181	613
Total		5,650	5,187	4,812	15,649

Date	Late run	Reason	Missed Runs	Reason	ADA Lifts	Complaints
2/6/2011	4:15 CB to Guc	stop engine light on bus. Had to trade out bus.				
2/14/2011						Passenger upset with lost and found process
2/23/2011						Two WSC students request any help from RTA regarding