

MEETING NOTICE

The next meeting of the Gunnison Valley Transportation Authority (RTA) will be:

January 14, 2011 at 8:00 a.m.
in the Commissioners Room
in the Gunnison County Courthouse
200 E. Virginia Ave., Gunnison, CO.

There will also be an informational conference call which is open to the public on January 13, 2011 at 8:00 a.m.

For copies of the agenda and minutes of previous meetings, or information about joining the conference call, please call Scott Truex at 970-275-0111.

Two or more County Commissioners may be in attendance at this meeting and/or conference call.

AGENDA
GUNNISON VALLEY TRANSPORTATION AUTHORITY
January 14, 2011
8:00 A.M. – GUNNISON COUNTY COURTHOUSE

- 8:00 A. INTRODUCTION
- 8:01 B. ADOPTION OF THE AGENDA – **motion & decision**
- 8:02 C. APPROVAL OF THE DECEMBER 10, 2010 MINUTES – **motion & decision**
- 8:03 D. EXECUTIVE DIRECTOR’S FINANCIAL REPORT – Scott Truex
- 8:10 E. CORRESPONDENCE – Scott Truex
- GENERAL RTA ISSUES**
- 8:11 F-1. OLD BUSINESS
- 1) Airport Update – John Devore
- 8:25 G-1. NEW BUSINESS
- 1) Election of Officers for 2011– **nominations, motion & decision**
- 2) Long Term Budget – Scott Truex
- 3) Tourism Association Update – Jane Chaney
- 4) Citizen Advisory Committee Update – Jeff Moffett
- AIR SERVICE ISSUES**
- 8:55 F-2. OLD BUSINESS
- 1) 2010-2011 air service program – Kent Myers
- 2) Marketing air service program – Kent Myers, Jane Chaney & Jeff Moffett
- G-2. NEW BUSINESS
- 1) Airport survey update – Kent Myers
- GROUND TRANSPORTATION ISSUES**
- 9:20 F-3. OLD BUSINESS
- 1) Gunnison – CB service update – Scott Truex
- 9:25 G-3. NEW BUSINESS
- 1) Request for new bus stop at New Adam’s House – Scott Truex
- 2) Contract with Mt. Express regarding DPF equipment – **motion & decision**
- 9:45 H. COMMENTS FROM BOARD MEMBERS
- 9:49 I. PUBLIC COMMENT PERIOD
- 9:55 J. ADJOURNMENT

Next Meeting –February 11, 8:00 a.m. in Crested Butte
All times are approximate – the meeting may move more quickly or more slowly than indicated.

GUNNISON VALLEY TRANSPORTATION AUTHORITY

December 10, 2010 Meeting Minutes

Scott Truex, Executive Director
Kent Myers, Airplanners LLC
Jim Starr, Gunnison County
Paula Swenson, Gunnison County
Bill Nesbitt, City of Gunnison
Chris Morgan, Town of Mt. Crested Butte
William Buck, Town of Mt. Crested Butte
Roland Mason, Town of Crested Butte

Several other community members were present in the audience including representatives from, Crested Butte Mountain Resort, the Crested Butte – Mt. Crested Butte Chamber of Commerce, Alpine Express, Gunnison / Crested Butte Tourism Association, the public, and the RTA Citizens Advisory Committee

A. INTRODUCTION – William Buck called the meeting to order at 8:06 a.m.

B. ADOPTION OF THE AGENDA – Bill Nesbitt moved and Paula Swenson seconded to adopt the agenda as presented. Motion passed unanimously.

C. APPROVAL OF THE OCTOBER 8, 2010 MINUTES – Bill Nesbitt moved and Jim Starr seconded to approve the minutes as presented. Motion passed unanimously.

D. EXECUTIVE DIRECTOR’S FINANCIAL REPORT – Scott Truex presented the financial report and noted that while income is down, expenses are flat.

E. CORRESPONDENCE – none

GENERAL RTA ISSUES

F-1. OLD BUSINESS – None

G-1. NEW BUSINESS

- 1) Adopt Revised 2011 Budget – After discussion Jim Starr moved and Paula Swenson seconded to adopt the Revised 2011 budget. Motion passed unanimously
- 2) Tourism Association Update – Jane Chaney discussed advertising and promotions during the fall and those currently running.
- 3) Citizen Advisory Committee Update – Jeff Moffett reported on the monthly conference call. Discussion was held. Bill Nesbitt questioned possible Sunshine Law violations and it was decided to post Public Notice in the future.

AIR SERVICE ISSUES

F-2. OLD BUSINESS

- 1) 2010-2011 air service program – Kent Myers reported that the program is more successful than last year to date. January could be more challenging. Financial reports will be available in January.
- 2) Marketing air service program – Jeff Moffett presented daily flight statistics and explained how the data is used by CBMR. Daren Cole reported on numbers so far. Jane Chaney reported on local promotions. Moffett reported on present and future promotions. Discussion was held regarding commuter airlines/low cost carriers.

G-2. NEW BUSINESS

- 1) Sign up for volunteer shifts to survey airline passengers during holiday season. Truex handed out a sign-up sheet for board members to volunteer to cover flights from Dec. 16 to Jan 10 while students are out of town. Daren Cole offered a lift/lodging package as an incentive to those filling out surveys.

GROUND TRANSPORTATION ISSUES

F-3. OLD BUSINESS

- 2) Gunnison – CB service update – Scott Truex reported ridership is down in November since fares are being charged and the schedule has been reduced. Truex reported on CB South ridership numbers and cost per rider and noted a smooth transition to Alpine Express. He also gave an update on bus #84 and #83. Starr requested changing the policy on route changes.

G-3. NEW BUSINESS

- 1) Adoption of revised substance abuse policy -- Paula Swenson moved, and Bill Nesbitt seconded the adoption of the revised substance abuse policy and it passed unanimously.
- 2) Contract with Mt. Express regarding DPF equipment. -- Postponed until next meeting.

H. COMMENTS FROM BOARD MEMBERS -- Board thanked Jim Starr for his service.

I. PUBLIC COMMENT PERIOD – None

J. ADJOURNMENT – Meeting adjourned at 9:31 a.m.

Gunnison Valley Transportation Authority
Financial Report - November, 2010

	2010	% vs	2010	2010	2010
Revenues	Actual	Budget	Budget	Revisions	Projected
Starting Fund Balance 1/1	\$ 322,206.87		\$ 320,000	\$ 2,207	\$ 322,207
Jan	\$ 70,451.86	-18.2%	\$ 86,100	\$ (15,648)	\$ 70,452
Feb	\$ 75,382.08	-7.3%	\$ 81,300	\$ (5,918)	\$ 75,382
Mar	\$ 98,721.00	5.1%	\$ 93,900	\$ 4,821	\$ 98,721
April	\$ 43,672.88	-15.7%	\$ 51,800	\$ (8,127)	\$ 43,673
May	\$ 85,985.11	43.8%	\$ 59,800	\$ 26,185	\$ 85,985
June	\$ 88,798.10	-6.5%	\$ 95,000	\$ (6,202)	\$ 88,798
July	\$ 118,425.78	-1.3%	\$ 120,000	\$ (1,574)	\$ 118,426
Aug	\$ 107,499.60	-1.6%	\$ 109,200	\$ (1,700)	\$ 107,500
Sept	\$ 84,086.32	-6.8%	\$ 90,200	\$ (6,114)	\$ 84,086
Oct	\$ 65,900.47	-3.1%	\$ 68,000	\$ (2,100)	\$ 65,900
Nov	\$ 51,262.62	-10.1%	\$ 57,000	\$ (5,737)	\$ 51,263
Dec			\$ 107,000	\$ (21,000)	\$ 86,000
Year-to-date Revenues	\$ 890,185.82		\$ 912,300	\$ (22,114)	\$ 890,186
Full Year - Tax Revenues	\$ 890,185.82		\$ 1,019,300	\$ (43,114)	\$ 976,186
Other Revenues					
Line of Credit	\$ 250,000.00		\$ 250,000		\$ 250,000
RTA Tax - Clerk	\$ 4,940.30		\$ 5,000	\$ 260	\$ 5,260
Denver Bus Partners	\$ 28,750.00		\$ 31,500	\$ (2,750)	\$ 28,750
Operating Grant	\$ 133,340.00		\$ 132,000	\$ 1,340	\$ 133,340
Capital Grant	\$ 64,724.00		\$ 389,754	\$ (325,030)	\$ 64,724
Donations	\$ 17,163.24		\$ -	\$ 17,163	\$ 17,163
Park & Ride Partners	\$ 16,496.37		\$ -	\$ 16,496	\$ 16,496
Passenger Fares	\$ 1,724.00		\$ -	\$ 13,000	\$ 13,000
Refund of Expenditures	\$ 3,008.00		\$ -	\$ 3,008	\$ 3,008
Interest Revenue	\$ 3,622.08		\$ 7,555	\$ (3,455)	\$ 4,100
Total Revenue	\$ 1,413,953.81		\$ 1,835,109		\$ 1,512,027
Expenses					
Postage	\$ 67.03		\$ 100		\$ 100
Photocopies	\$ -		\$ 1,000	\$ (900)	\$ 100
Professional Services - Truex	\$ 67,200.00		\$ 67,200		\$ 67,200
Professional Services - Airplanners	\$ 72,387.53		\$ 72,000	\$ 600	\$ 72,600
Professional Services - Landwehr	\$ 5,334.66		\$ 10,800	\$ (5,465)	\$ 5,335
Professional Services - Park & Ride	\$ 7,455.99		\$ -	\$ 7,456	\$ 7,456
Professional Services - Levy	\$ 1,075.00		\$ -	\$ 1,075	\$ 1,075
Professional Services - Other	\$ 1,178.75		\$ -	\$ 1,202	\$ 1,202
Audit Cost	\$ 2,250.00		\$ 2,318	\$ (68)	\$ 2,250
Revenue Collection Fee	\$ 9,734.55		\$ 15,000	\$ (4,000)	\$ 11,000
Airline Guarantees	\$ 600,000.00		\$ 600,000		\$ 600,000
Fees	\$ 11.07		\$ 150	\$ (123)	\$ 27
Bank Fees	\$ 1,561.00		\$ 1,550	\$ 11	\$ 1,561
Donations	\$ -		\$ 500	\$ (500)	\$ -
Ground Transportation	\$ 253,435.20		\$ 302,200	\$ (19,793)	\$ 282,407
Denver Bus Service	\$ -		\$ 45,500	\$ (45,500)	\$ -
Advertising	\$ 5,349.07		\$ 5,000	\$ 412	\$ 5,412
Travel & Transportation	\$ 354.01		\$ 1,200	\$ (846)	\$ 354
D&O Insurance	\$ 3,238.00		\$ 3,500	\$ (262)	\$ 3,238
Meals & Lodging	\$ 423.23		\$ 3,500	\$ (2,920)	\$ 580
Dues & Meetings	\$ 3,229.25		\$ 4,000	\$ (770)	\$ 3,230
Repair & Maintenance - Vehicles	\$ 25,645.48		\$ 40,000	\$ (13,680)	\$ 26,320
Fuel	\$ 49,965.48		\$ 62,300	\$ (6,173)	\$ 56,127
Equip & Furn under \$1,000	\$ 274.94		\$ -	\$ 292	\$ 292
Capital Costs	\$ 64,724.36		\$ 389,754	\$ (325,030)	\$ 64,724
Interest	\$ 3,114.57		\$ 5,000	\$ (1,885)	\$ 3,115
Treasurer's Fees	\$ 21,132.67		\$ 16,000	\$ 6,000	\$ 22,000
Transfer to General Fund	\$ 24,068.00		\$ 26,256		\$ 26,256
Principle Payments	\$ 250,000.00		\$ 250,000		\$ 250,000
Total Expenses	\$ 1,473,209.84		\$ 1,924,828		\$ 1,513,961
Revenues Over (Under) Expenses	\$ (59,256.03)		\$ (89,719)		\$ (1,934)
Balance Remaining	\$ 262,950.84		\$ 230,281		\$ 320,273

Report shows posted revenues through November & expenditures through November
 Report prepared by Scott Truex with information from the County Finance department on January 5, 2011
 Final Projected Fund Balance includes \$42,750 for Denver Bus Reserve

RTA Draft 2012 Budget and 2013-2016 Forward Looking Long-Term Budget Estimates

Revenues in this budget are very conservative, starting with a decrease to \$864,000 in 2011 and increasing by 5% per year - reaching 2010 levels in 2014.

2010 numbers are based upon current projections.

2011 numbers are from the budget as approved by the RTA Board of Directors.

2012 - bus service increased to 8 trips in the winter (free service) with minimal service the rest of the year.

2012 - air service per Airplanners recommendation:

- UA from DEN with 2X daily

- UA from IAH daily during Christmas and New Years, Saturday/Sunday only from January 2 to end of March

- AA from DFW with 2X daily

2012 - MRG cap is estimated to be \$840,000 and MRG payment is estimated to be \$630,000 (*we will have better information in March, 2011.)

2013 - bus service returns to 2010 levels (10 trips in the winter and 3 trips the rest of the year with Free service.)

2013-2016 - assumes an air program designed to succeed such that only 75% of the caps need to be paid.

2013-2016 - If the air program is more successful and the MRG payments are less, then the RTA can commit more to the next year's MRG contracts (and vice-versa).

2010-2016 - puts in place a capital reserve that would allow us to have a local match of \$500k to replace the buses in 2020 and to start working on other capital projects.

The budget works on the assumption that the unobligated fund balance should be at least \$375,000 (as presented to the board at the August, 2010 meeting.)

	Beginning Unobligated Fund Balance	Tax Revenues	Total MRG Contracts	CBMR MRG Commitment	RTA MRG Commitment	Total Expected Payment	RTA Expected Payment	Net Bus Program Costs After Grants	Other Costs less Other Revenues	Year End Fund Balance	Year End Denver Bus Reserve	Year End Capital Reserve	Year End Unobligated Fund Balance
2010	\$ 322,207	\$ 976,186	\$ 1,400,000	\$ 800,000	\$ 600,000	\$ 1,400,000	\$ 600,000	\$ 218,514	\$ 159,606	\$ 320,273	\$ 42,750	\$ 50,000	\$ 227,523
2011	\$ 227,523	\$ 864,000	\$ 1,190,000	\$ 865,000	\$ 325,000	\$ 1,190,000	\$ 325,000	\$ 211,026	\$ 265,207	\$ 383,040	\$ -	\$ 100,000	\$ 283,040
2012	\$ 283,040	\$ 907,200	\$ 840,000	\$ 465,000	\$ 375,000	\$ 630,000	\$ 281,250	\$ 303,707	\$ 236,457	\$ 468,826	\$ -	\$ 150,000	\$ 318,826
2013	\$ 318,826	\$ 952,560	\$ 1,000,000	\$ 600,000	\$ 400,000	\$ 750,000	\$ 300,000	\$ 314,624	\$ 245,915	\$ 560,847	\$ -	\$ 200,000	\$ 360,847
2014	\$ 360,847	\$ 1,000,188	\$ 1,000,000	\$ 525,000	\$ 475,000	\$ 750,000	\$ 356,250	\$ 327,209	\$ 255,752	\$ 621,824	\$ -	\$ 250,000	\$ 371,824
2015	\$ 371,824	\$ 1,050,197	\$ 1,000,000	\$ 480,000	\$ 520,000	\$ 750,000	\$ 390,000	\$ 340,297	\$ 265,982	\$ 675,742	\$ -	\$ 300,000	\$ 375,742
2016	\$ 375,742	\$ 1,102,707	\$ 1,000,000	\$ 435,000	\$ 565,000	\$ 750,000	\$ 423,750	\$ 353,909	\$ 276,621	\$ 724,169	\$ -	\$ 350,000	\$ 374,169

Ridership on the RTA Gunnison - Crested Butte Route											
Year	Month	Riders	Bus Trips	Miles	Days	Riders		Riders	Bus Trips	Riders	Total
						per trip	per day	Last Year	Last Year	Last Year	Riders Change
2010	January	15,050	644	21,888	31	23.37	485.5	15,829	684	23.14	(779)
2010	February	13,446	574	18,368	28	23.43	480.2	13,060	622	21.00	386
2010	March	12,853	630	20,160	31	20.40	414.6	12,434	682	18.23	419
2010	April	3,951	238	7,616	30	16.60	131.7	3,954	260	15.21	(3)
2010	May	2,206	186	5,952	31	11.86	71.2	2,029	222	9.14	177
2010	June	3,311	180	5,760	30	18.39	110.4	3,037	360	8.44	274
2010	July	3,146	186	5,952	31	16.91	101.5	3,913	371	10.55	(767)
2010	August	2,849	186	5,952	31	15.32	91.9	3,228	323	9.99	(379)
2010	September	2,391	180	5,760	30	13.28	79.7	2,194	180	12.19	197
2010	October	2,344	186	5,952	31	12.60	75.6	2,065	186	11.10	279
2010	November	2,838	222	7,104	30	12.78	94.6	3,347	266	12.58	(509)
2010	December	5,650	374	11,968	31	15.11	182.3	13,412	627	21.39	(7,762)
Total		70,035	3,786	122,432	365	18.50	191.9	78,502	4,783	16.41	(8,467)

Alpine Express - 2011 RTA Bus Boardings by Bus Stop										
Month	# of days	Total	Riders	Riders	Total	Riders	Riders	Riders	Riders	
		Northbound	Off at	On at	Southbound	On in	On in	Off at	On at	
		Riders	Cement Cr.	Cement Cr.	Riders	Mt. CB	C.B.	Cement Cr.	Cement Cr.	
November	7	409	5	55	445	353	73	10	4	
December	31	2,999	61	167	2,651	2,056	548	57	55	
Total	38	3,408	66	222	3,096	2,409	621	67	59	

RTA Riders by Time For Winter 2010 - 2011				
		November	December	Winter
# of days		7	31	38
Leg		# of pax	# of pax	# of pax
6:45am GUN to CB		122	998	1120
7:45am GUN to CB		111	779	890
10:45am GUN to CB		118	651	769
2:45pm GUN to CB		20	164	184
4:00pm GUN to CB		13	226	239
7:00pm GUN to CB		25	181	206
8:00am CB to GUN		19	156	175
9:00am CB to GUN		18	99	117
12:00pm CB to GUN		81	424	505
4:15pm CB to GUN		179	1048	1227
5:15pm CB to GUN		107	700	807
8:15pm CB to GUN		41	224	265
Total		854	5,650	6,504

		RTA							
		Late/ Missed runs and complaints							
		12-1-10		12-31-10					
Date	Late run	Reason	Missed Runs	Reason	ADA Lifts	Complaints	Compliments	Incidents	
12/7/2010						Missed pax at north bound cbsouth			
18-Dec	5:15 pm/7:00 Pm and 8:15 pm	heavy snow/ Mt cb road closed for 1.hrs							
12/21/2010						Almost missed pax at Almont/ 5:15 pm run			
12/24/2010								fire extinquiser rattled loosed and discharged in bus , changed buses.	
12/29/2010						Upset parent/ child did not have correct change			

Request for new bus stop at New Adam’s House:

Chris Gibson from the New Adam’s House has requested a bus stop near the house which is located between Crested Butte and Riverbend on Hwy 135. Stewart Johnson and I met at the location and looked at the logistics of a bus stop. The proposed stop is 0.8 miles from the Brush Creek Rd. bus stop and 1.3 miles from the Crested Butte 4-Way bus stop. The northbound stop looks like it could work – assuming the driveway is plowed as it currently is. The southbound stop is problematic since the pavement is only 7 feet beyond the white line. State patrol has informed us that we must pull all the way off the highway past the white line in order to stop the buses. Our buses are 8 feet wide and the plowing is not as good as we might need to make a stop safely at that spot. Also, traffic is moving quite quickly at this location.

We then looked at using the Riverbend intersection as a stop. We both agreed that this would work better. The Riverbend intersection is 0.3 miles from the house and .5 miles from the Brush Creek Rd. stop. The acceleration/deceleration lanes make for a wider spot in the road that seems safer. The plowing on the southbound lane is much wider as well. Chris agrees that this stop could work for the New Adam’s House as well as for the Riverbend subdivision. One concern is the lack of lighting at the stop.

Adding bus stops does impact the schedule, but since this would be a flag stop (and it is unlikely that there would be a high volume of traffic at the stop) Stewart and I feel comfortable that the stop can be handled in the current schedule. Our concern is more of precedent (what happens when other locations want a stop?) than of operations at this time.